

Prince Rupert Community League Meeting

Date: Tuesday, September 2, 2014 @ 7:00pm

Location: Central Lion's Recreation Centre

Present:

Victor Dorian, President, Tony Spencer, Vice President, , Brandy Harris, Secretary, Pam Chaillard, Social Director, Sandra Lee, Membership Director, Demetrius Garanis, Winter Sports Director, (A.J.) Chouinard, Director, , Roxanne Foster, Director, Chris Summers, Marian Diakur, Anne Couy

Regrets:

Ralph Dyer, Treasurer, Tim Gourlay, Summer Sports Director, Kat Gourlay, Director, Heather O'Hearn, CRC

1. Call to order: Meeting called to order at 7:09pm
2. Attendance: Taken/ Brandy taking minutes.
3. Agenda: **MOTION:** Victor motioned to approve the agenda; Pam seconded; all in favour.
4. Minutes: **MOTION:** Tony motioned to approve July 21st, 2014 meeting minutes; Marian seconded; all in favour.
5. **Completed July Action Items:**
 - Victor sent letter to Bev Esslinger.
 - Brandy coordinated Big Bin event – see #11.
6. **President's Report:**
 - PRCL hired Mark Hildebrand to review the Partnership Agreement on our behalf. He made suggestions and comments which Victor will circulate the Annotated Ownership Agreement to the Executive for review/reference.
 - Alan Partridge, AAA, has sent out an EOI. He will be shortlisting it to 5 companies in September to keep us on track for hiring both a design & construction company in November, 2014.
 - There will be a Special Facilitative Meeting between the partners for picking a name for both the Society being formed and the Facility itself. This meeting is being held on September 10th so any name ideas should be forwarded to Victor beforehand so that he can present them as ideas.
 - The City of Edmonton Drainage Services will be hosting a Public Information Session for the Prince Rupert Stormwater Management Facility and Sewer Improvements project. The session is being held on Tuesday, September 9th from 7:00-9:00pm at the Central Lions Recreation Centre, Small Auditorium.
 - Victor and Ralph sent a letter of Intent to Contribute to Terra regarding funds for the project.
 - PRCL has been approved for an operating grant and the funds should be distributed shortly.
 - The Blatchford Project is having 3 Information Sessions: see *blatchfordedmonton.ca* for more information.

Location & Dates: Chateau Nova Hotel & Suites, 159 Airport Rd, Edmonton, AB
Thursday, Sept. 4, 2014 (4:30-8:30pm), Saturday, Sept. 6, 2014 (1-5pm), Tuesday, Sept. 9, 2014 (4:30-8:30pm)
7. **Vice President's Report:**
 - Tony will be included in taking inventory of the stuff being stored in the Slo-Pitch Association's storage container.
 - Tony and Heather will be working on Effective Meeting strategies which they hope to present in the upcoming months.

8. Treasurer's Report:

-Financial: Victor provided financial statements on behalf of Ralph. Discussed the GIC's we have are up and should we re-invest in GIC's with a higher interest rate than a Savings Account. Need to make sure we have available funds for upcoming expenditures with the Project. Discussed putting smaller amounts in the GIC's such as \$50,000 or \$100,000 instead of a big \$400,000 one. Ralph and Victor can decide how much to transfer to GIC's and report back to the board. We decided the sooner the better as each month is time and interest lost.

-The July 21, 2014 meeting minutes were signed and dated to give to the bank in order to give Tony signing authority.

9. Membership Report: Sandra has taken over the Membership Cards and list and is encouraging people to get their new 2014/2015 membership cards now as the old ones expired on August 31, 2014. Big Bin event should be a good time to sell.

10. Sports Director's Reports:

-Demetrius, (Winter Sports Director) was approached by someone from the Slo-Pitch Association about possibly buying some of our equipment such as the sweeper. We agreed that it would be great if they wanted to buy some of our stuff. Perhaps Tony, Ralph and A.J. could coordinate with them when they do the inventory. We also discussed keeping any old or retro equipment or jerseys that pertain to Prince Rupert in case we want to display it in our new facility space. Pam has a box of signs from the old school. Once the storage container is cleaned up she could put it in there and get it out of her garage.

-Tim, (Summer Sports Director) via emailed report to Victor, is working with Laura Thygesen on the possibility of a recreational volleyball team collaboration between Prince Rupert and Laura's group. They will follow up with details.

He also has a Potential Community Engagement Initiative Proposal that he can bring up at a future meeting.

11. Big Bin:

-Brandy has scheduled the event for Saturday September 20th from 10:00am-4:00pm at the parking lot on the North side of the Central Lions Recreation Centre. Flyers have been bundled into routes for distribution to the community. A volunteer sheet will be emailed out.

MOTION: Brandy motioned to spend up to \$2500.00 on the Big Bin Event; Victor seconded; All in Favour.

(This will include bin rental, flyer printing, coffee, etc.)

12. Other business:

-Demetrius brought up adding a Round Table discussion to the Agenda at the beginning of the meetings. This helps people have a chance to bring up things and ask questions about what's happening in our community. We agreed that the first 15 minutes of each meeting can be designated for this and any 'hot topics' can be returned to in the "other business" section of our agenda.

-Demetrius brought up the great big pumpkin challenge originally coordinated by Ralph. He would like to have some kind of weigh-in and prize for largest pumpkin grown in the community. Ralph is away until mid October but maybe this can be discussed/planned further via email or at the October general meeting.

-Pam would like to coordinate having pie & coffee at the October 7th meeting. She will make the plans and let us know prior to the meeting.

-Church parking issues still remain – Victor to call the Church to discuss.

- Discussed hiring someone to maintain our website because we feel it is important to keep it updated and running properly. Pam may have a friend that could do this for us – she will contact him to find out and perhaps get a monthly fee for this service.
- There is construction on 119 Street and proposed commercial condos planned without any of our knowledge. Shouldn't the city be informing nearby residents of these developments?
- The Slo-Pitch Association is expanding and adding a ball diamond and a parking lot.

13. NEW Action Items:

- Ralph, Tony and A.J. to get a basic inventory of what we have in the storage container.
- Ralph to figure out a basic budget for social events based on last year's numbers.
- Victor will confirm Tuesday night meetings and book with Central Lions.
- Pam to check with her friend about being PR's website manager.
- Pam to coordinate and let the board know about pie/coffee at next meeting.
- Victor to circulate the Annotated Ownership Agreement to the Executive for review/reference.
- Victor to call church about parking issues.
- Victor and Ralph to determine financial requirements for the next year and how much to reinvest in GIC's.
- Tony & Heather to work on Strategic meeting planning.

14. Next Meeting Date:

- a) Next meeting to be on Tuesday, October 7th 2014.

15. Adjournment:

- Victor closed the meeting at 8:30pm.