

PRCL Meeting Minutes – Nov 4th, 2014, 6:30pm

Present: Heather, Ralph, AJ, Pam, Tim, Victor, Demetrius

Regrets: Tony, Brandy, Sandra, Roxanne, Marian, Ann

7:18 Victor calls meeting to order

AJ moves to approve agenda, Ralph – Second. Motion Passed

Tim moves to approve Oct 1 meeting minutes, Ralph – Second Motion Passed

Previous Action Items

1. Victor has given letter to bank that says to no longer authorize electronic transaction. Transfers can be made in person by authorized persons (Ralph, Victor). Ralph and Victor only people with passwords to the bank acct.

Pam – Mentioned that Sandra would like a bank statement and financial statement to be distributed to the board on a month basis (electronic is fine).

*Board agrees that Treasurer circulate bank statement and financial statements on a monthly basis.

2. Victor contacted webmaster Allison Cairns (Digital Rose) and she agreed to maintain website @ \$20 / month.

Pam – Concerned that Allison was engaged to work without proper board consultation. Board agrees we need some sort of formal contract or documentation to show the specifics of the work Allison does.

Website → Moved to parking lot

Tony – Absent, no report

-Victor finished application for planning grant. Terra has also applied for planning grant. Decisions should be made before Christmas.

7. Heather CRC Report – See attached file to email this document was contained in.

-Winter break camps, city no longer sending staff to special events, Pam volunteers to help with special events,

* There may be funding available to fun rink operation this winter. Are we interested? Board – Yes.

-Drop in skate sessions possibly being offered city wide. Heather will put PRCL name to see if Rink funds are available.

-Has spoken to central lions about fitness time for the community. She will report back.

Presidents Report

*New Action Item-Victor to write article to inform community about hall project

-Expression of Interest (EOI) is completed. Next step is to create shortlist (~5 companies) and then create and Request for Proposal (RFP).

*New Action Item – Victor will share list of contractors that have responded to EOI

-Heather is working on creating bylaws for Tower Road Connection Society, Terra Lawyers are looking at bylaws.

*New Action Item – Victor to confirm how costs will be spread between 3 partners

Pam – How close are we to the \$5,000 the board approved to pay legal fees. (2700 + 1500). Board agrees to keep an eye not to go over \$5000 without further board authorizations.

Vice Presidents Report – Absent

Treasurer Report – Ralph

-Treasurer will provide bank statement and financials monthly. Committed to putting together a budget for Dec Meeting.

-Attended fall general meeting (Edmonton Federation of Community Leagues). 1) EFCL has new website (private and public). PRCL now has username and password for private part of website. * Action – Ralph will email credentials to exec. 2) Leagues alive conference Nov 22nd @ Grant MacEwan. 3) Need more active communities in summer.

Secretary Report – Absent

Membership director report - AJ

Oct 5th update - 57 members, Nov 4th – 81 members.

*Action – Will send out membership list to exec.

Ralph – previous members that haven't renewed should be contacted to renew.

*Action – AJ to email member to renew.

Winter Sports Director Report – Demetrious

Feedback at big bin – People want rink!

*Action Tim – check if lock is still at rink

Heather- If we want to operate the rink we need people to commit to taking care and “owning” the rink.

Demetrious moves to authorize him to spend up to \$250 to assess and diagnose the broken machinery & estimate rink repairs. Seconded (?). Motion passed.

Would just like to see members getting every chance to hear about it and go if they want. Every Sat 5-7 at commonwealth pool free to members - just show membership card at the desk.

Pam – Will send info to exec about web designer that would allow the board to make changes to website as needed.

Parking Lot – Agenda Dec.

Website

Communication (internal and external)

Rink

Social and Partners

9:00 – meeting adjourned.