

## Prince Rupert Community League Meeting

**Date:** Monday, November 16th, 2015 @ 7:00pm

**Location:** Central Lion's Recreation Centre

### Attendance:

Victor Dorian, Ralph Dyer, Tony Spencer, Roxanne Foster, Brandy Harris, Pam Chaillard, Chris Goosen, Lindsay Johnson, Sandra Lee, Marian Diakur, Anne Couy

**Regrets:** Demetrius Garanis, A.J. Chouinard, Tim Gourlay, Jody Nelson

1. Round Table Discussion
2. Call to order: Meeting called to order at 7:07pm
3. Attendance: Taken/ Brandy taking minutes.
4. Agenda: **MOTION:** Lindsay motioned to approve the agenda; Ralph seconded; all in favour.
5. Minutes: **MOTION:** Pam motioned to approve the October 19<sup>th</sup>, 2015 minutes as amended; Marian seconded; all in favour.

**Sentence to Amend:** *"Discussed how to clearly express PRCL's needs and wants for our spaces and Ralph mentioned that trying to do detailed discussions of such a major project during regular community meetings isn't working."*

**Amended Sentence:** "Ralph mentioned that trying to thoroughly discuss major items during the course of a regular community meeting isn't effective. As a result, frustration often occurs on a number of levels. Firstly, in not being able to properly discuss and vet the important items because we are rushed to complete the meeting agenda; and secondly, having the normal meeting agenda repeatedly 'hijacked' by these items. While the Aurora Place is important, there are many agenda items of importance as well that we need to address."

6. **Action Items:** - Follow up on the Casino Renewal Form. (Decided to keep this as an ongoing action item)

### 7. President's Report:

-PRCL, Terra & ATA all had change requests to the drawings. David Pivotal (Project Manager) met with the Architects about it and forwarded the Architect's comments back to the partners.

#### -Items addressed by the Architect include the following:

-Two washrooms have been put back into the skate change room.

-Existing playground is approximately 9000 sq ft and the proposed playground is currently sized at 5680 sq ft. The playground is currently not within the scope of the project parameters.

***\*(PRCL still have lots of concerns regarding the playground, and it is a deal breaker that we now get a new one with help from our partners since the size of the building has now taken away a big portion of what we currently have for a playground.)***

-The skate change room has been designed to have at least 10 people at a time, and yes there will be benches, hooks and shelves in the room. A walking mat will also be provided from the skate change room to the outdoor rink space.

-The outside storage planned for PRCL will be large enough for our snowblower, BBQ, hose and reel, etc.

-The stage area is to be 400 sqft and will be moveable. ATA will be paying for it, and it will be stored in a storage room provided off the main hall where the tables and chairs will also be stored when not in use.

-The FCC Room can be moved to the stage area as requested.

\*Discussed Security issues and operational challenges with regards to the building.

\*Discussed 'Where Manasc Isaac's loyalties are' and whether 'PRCL's needs are being overlooked'. Need assurance from our partners, our project manager and the Architect that they understand our requirements and will work to accommodate them.

\*Other points brought up: Access to the BBQ Area, What exactly is the FCC room? Is it shared or private space? Who is going to run it? Do we need a PR volunteer to open the space up for planned activities? Is it necessary to do another

survey to see who might use the space and when it might get used? Are these all logistical things that can be worked out in programming and operation planning, or do they have to be confirmed now?

-Partnership meeting happening on Tuesday, November 16<sup>th</sup>: Victor and Ralph will reiterate direction and tone of tonight's meeting. The FCC Room and playground issues are of great importance and we will not budge. Need to figure out what the path forward is and get answers. The next meeting is on the 25<sup>th</sup>.

-Need to ensure that we have 1st priority in using the FCC Space.

-Project Manager should be organizing information and relaying it back and forth between Partners and the Architect. (Specifically making sure to understand PRCL's needs and wants, and be able to clearly identify which of them are being met and how.) The Community needs to know our needs are being met.

-Victor and Ralph will report back to Partners with this info.

#### **17. EPS Crime Prevention:**

-Need to recruit 15-20 community members to do a door to door blitz. We feel that a PRCL volunteer who could coordinate and manage this operation would be necessary. We will try to pull a volunteer from the list of signups we got from the big bin event. (AJ has list?) Decided to table this item until January's meeting.

**16. Homeless Backpack Program:** See the Boyle Street Centre at <http://boylestreet.org/ways-to-give/12-basic-needs/> or check out the Mustard Seed Organization at <http://www.theseed.ca>. Sandra put together a backpack full of essentials for a homeless person and would like to suggest that community members try to contribute as well. Marian offered to collect donated items at her home to take to the Mustard Seed. Her address is 11638-111A Avenue and her phone number is (780) 481-8017 if you need to reach her. Please drop off your items by December 15<sup>th</sup>. Lindsay to add this initiative to the website and facebook page.

**15. Directors:** Discussed building a relationship with the Queen Mary Park Community League which may help with getting and sharing volunteers, and hall space, etc.

**14. Casino: It is booked for Saturday and Sunday, March 19<sup>th</sup> and 20<sup>th</sup>.**

**13. Communications Director's Report:** Lindsay got some prices for banners and bookmarks. We do need to re-create our logo as the only copy we have is of poor resolution and will not print nicely at a large scale. Brandy offered to try to create a new logo file in a higher resolution based on the current design. Tabled further discussion to next meeting.

**12. CRC Report:** Jody sends her regrets – Victor is speaking on her behalf. She sent a program menu for the summer registered programs next year, and would like us to select the themes and ages that interest our group and send back to her. She will try her best to give us our top pick (pick three and just let her know our top pick as #1). We should also confirm when we would like a summer registered camp either Aug 2-5 or Aug 8-12. Victor kept the copy of our top picks to give back to her.

-A number of community workshops are coming up if anyone is interested, 2 being: Mature Neighbourhood Overlay Workshop and a Community League History Workshop.

-She is meeting with a City official about the playground rules that will most likely affect us on November 23<sup>rd</sup>.

#### **11. & 10. Treasurer's Report & Motion:**

-Ralph had emailed the September financials around to the board prior to the meeting.

-PRCL's insurance has been renewed.

-Our current book keeper Allison will be done taking care of our books on December 31<sup>st</sup>. Ralph has found a potential new book keeper (Beth) who is currently doing Oliver Community League's books and their treasurer spoke very highly of her. Her rate is \$30.00 an hour, and Ralph estimates that we would be paying her roughly \$1000.00 a year based on the time spent by the current book keeper.

\* Discussed trying to find a Prince Rupert resident who could do it – volunteer or paid. General consensus of the group is that it is extremely difficult to find a volunteer willing to do it, and that paying someone with experience is probably our

best option at this time. We can always keep a post on the website or facebook page about looking for a book keeper who lives in the community open.

-Michelle has currently been taking care of our books at no charge, and perhaps a nice gift thanking her for her services is in order. Agreed to spend \$200 on a thank you gift, with Pam giving ideas for what the gift should be.

-We currently have about \$720,000 in the bank right now and we hope to get another \$80,000+/- approximately from the upcoming casino. Good news: the AGLC is now allowing use of casino funds for community construction projects.

**MOTION:** That the PRCL should contract Beth Harding for bookkeeping services for the year 2016 at a contracted price of \$30.00/ hour to a maximum of \$1000.00. Ralph Motioned / Tony Seconded / All in favour.

**9. Vice President's Report:** Tony attended a recent Central Lion's 50<sup>th</sup> Anniversary Planning Meeting. He committed PRCL to manage a beer garden in our rink area along with the Queen Mary Community League. There are many activities planned during the course of the day including a pancake breakfast, beer gardens, BBQ, Banquet, Silent Auction & Dance. The event is being held on Saturday, June 18<sup>th</sup> – more details will come.

\* Discussed responsibilities for Licences, Insurance & Alcohol purchases. PRCL & QMPCL to share the profits. Tony will confirm these items and get back to us.

**18. Other Business & Parking Lot:** We received an offer for the rink from the Rosslyn Community League. Sandra will report back when she hears back from them.

**Meeting adjourned at 8:50 pm**

**Next meeting date December 21st, 2015**

*\* Maybe this date should be bumped up to December 14<sup>th</sup>?*