

Thursday, December 14th, 2017, 7:00 pm
Central Lions Senior Centre Room 4
MINUTES

Call to order: The regular meeting of the Prince Rupert Community League was called to order at 7:13 on December 14th, 2017 in Central Lion's Centre by Ralph Dyer.

Present: Roman Augustyn, Katya Castillo, Ryan Schiewe, Tyson Vandament, David McDine, Shannon Biafore, Ralph Dyer, Angela Saxby, Heather O'Hearn

Regrets: Barb, Tony, Bil, Irene, Denise and Ilia

Approval of the agenda

1. Amendments to be made. Requests to include the following:
 - a. **M/S/C** -

Approval of Minutes of the November 9th, 2017 meeting

1. The minutes of the previous meeting were unanimously approved as distributed.
2. **M/S/C** - Dave, Shannon

Matters arising from the minutes

1. Snow bank rink progress - Tyson
 - a. Tyson, Shannon, Dave, and Ralph signed permit for the ice rink
 - b. Tyson checked to see if we have insurance, and Heather suggested the insurance agent send a certificate to the city to prove we are covered for the rink.
 - c. Shannon will make request
 - d. Waiting for cold weather to flood the rink
 - e. We've purchased a meter so that we can track the power we use from Tony's house
 - f. Tony is attempting to come up with a way to get power to some lights we would like to put up.
 - g. Tyson asked Heather if we can get bales of hay to sit on. Heather will ask parks to see if they have any. Benches and tables are available from the city. Ralph is suggesting extra benches for the winter carnival, too.
3. Dry Pond communications - Ralph
 - a. This board has approved a terms of reference for a dry pond communications team, so that they could communicate with the city about the dry pond issues (aesthetics, use for recreation, safety-fire issues, attracting coyotes, lighting, etc.).
 - b. Ralph scheduled a meeting with the Katherine Faulk, the community greening coordinator. Initially, Katherine wanted to wait for Epcor, as they own the dry pond but then chose not to wait any longer

- c. Lighting was brought up, and Heather acknowledged that this issue has been brought up and was met with different responses. This might be a good time to ask, as we have been gaining traction with our requests.
- d. Katya is asking whether or not we bring forward suggestions, and Ralph said that we do. Lighting is an example.
- e. Several people are noting coyote sightings.

President's report (Ralph)

- 1. Motion to remove Victor Dorian from the signing authority of the league
 - a. M/S/C: David, Angela
 - b. Current signer: David, Ralph, Shannon, Tony
- 2. Casino update - Ralph
 - a. Jan. 7th & 8th, 2018
 - b. Very important for community league - revenue between \$70000 and \$80000
 - c. Volunteers needed - Angela sent out a call, and she will send out another.
 - d. If we don't get enough volunteers, we can't run the casino.
 - e. Angela will ask Denise to post on Facebook
- 3. CLIP grant report completed
 - a. \$25000 was given to the league for planning Aurora Place Grant.
 - b. We need to show how we spent the money
 - c. Heather filed the letter today.

Director reports

- 1. Treasurer - Monthly report
 - a. Everything was the same, but insurance came off this time
 - b. Shannon will drop into team drive, and Angela will send to league
 - c. Correspondence: AGLC report needs to be completed. Because we receive money from AGLC, we are accountable to the board and the province, to spend money appropriately.
- 2. Secretary –
 - a. Angela is proposing that the board commits to responding to board emails within 3 days, even it's just to acknowledge that the email has been received. This will eliminate confusion around whether or not members are getting emails.
- 3. Social - Winter carnival?
 - a. Angela offered to help someone plan carnival
 - b. Last year, Chris organized a small function at the Rink in Prince Rupert Park
 - c. Angela and Tyson will put a plan together and make a proposal in January. (food, cocoa, fire pits)
 - d. Heather suggests asking the city for snowshoes and kicksleds to borrow.
- 4. Communications – Temporary Sign permit for 2018 (Due in February)

- a. Permit for the sign is due in February, and Ralph will complete this process. He will work with Stewart (New COE community liaison) to attempt to have the fee waived, as we've moved our licensed land to that space.
 - b. Ralph is asking if there are suggestions for the next message
 - c. People like "slow down"
 - d. Heather: Suggesting that the sign is changed regularly and community members can post messages, too! You are encouraged to look at it regularly because it's changing often. Including, happy birthday messages, anniversary, etc.
 - e. Ralph would like his birthday acknowledged on the sign :-)
5. Changing Community Liaison (Neighbourhood Resource Coordinator - NRC):
- a. Heather's going to collect all of the historical documents she has and make sure that we have them in our possession
 - b. Heather suggests that we work hard to improve turn over, and encourages us to push forward on decisions and not get stuck spinning our wheels.

New Business

- 1. Next Year's meeting dates 2nd Thursday?
 - a. Jan 11, Feb 8, Mar 8, Apr 12, May 10 and Jun 14
- 2. Meeting Ralph attended about transition of CRC
 - a. City hosted an open house on Dec. 4th to provide information on new model (Neighbourhood Resource Coordinator). There was a general overview of new model, and the second half offered time for community members to spend time with a NRC, to ask questions. There wasn't a chance to offer feedback on the model.
 - b. The group of community members Ralph talked with had concerns about it, including the lack of information offered by the city.
 - c. The new "core functions" are the same as the old ones, and the city acknowledged this. However, the way it's being done is going to change slightly. Whereas, the old program had CRCs taking care of 3 - 4 communities, the new program has NRCs taking care of 10-12 communities.
 - d. NRCs will not be attending league meetings, but they will be available on a request basis. If we need to contact the city, they will help make connections.
 - e. Ralph suggests that we invite Stewart to our January meeting. Heather will assist with this after the new year.
 - f. We will have to see how it goes
 - g. Heather: NRCs will not come to league meetings unless necessary, and they won't stay for the entire meeting.
 - h. We may be able to access support through the Engagement Department.
- 3. Letter to city regarding school grounds (David)
 - a. We currently have the licensed area North of the community; however, we voted to give up that area and keep the old school grounds space.

- b. Included in the letter are a variety of suggestions for what we 'might' do to develop that space.
- c. We will get approval for the letter at the next meeting and send it to the city before January, 31st.

Tonight, we also thanked Heather O'Hearn for all of the work she's done with our community league since 2010. Heather worked very hard on our first attempt to replace our community hall, the Aurora place project, advocating for a better dry pond, and many more initiatives. The board presented her with a gift to show our deep appreciation for all she has done for us!!!

Next meeting: January 11th 2017 (Room 7)