

**Prince Rupert Community League Monthly Meeting  
Minutes**

**Thursday March 14<sup>th</sup> 2019, 7:30 pm**

**Queen Mary Park Community League Facility**

10844 117 St NW, Edmonton, AB T5H 3N5

Meeting called to order at 7:35 pm

Attendees: Ralph Dyer, Mel Lauria, Barbara Spencer, Ashley Thorson, Ryan Lee, Katherine Pike and Kristy Berryman our NRC.

Regrets: Angela Saxby and Tyson Vandament.

1. A motion to accept the amended agenda made by Ralph and seconded by Katherine - passed
2. A motion to accept the minutes of the January 8, 2019 and the amended minutes of February 12<sup>th</sup> 2019 meetings made by Ralph and seconded by Barb. Passed

A copy of the amended minutes will be attached.

3. Matters arising from the minutes

a) Family Fun Day Report: The event was postponed until March 17<sup>th</sup> due to the cold. Ralph will send out reminders and it will be advertised on Facebook. The plan is for the City equipment to be picked up by Brandy, Katherine D. will bring the food, Tony and Ryan will bring tables, Katherine P. will bring the display boards from the open house and the permit is signed for the date change.

a. Future Program and facility development committee report: The open house went well, the flyers around the community worked to let everyone know. 58 surveys have been completed so far and will close before the end of the month with the results coming out soon afterward.

b. Immediate space needs subcommittee report: Ralph, Tony and Katherine p. have researched community facilities to establish facilities which can meet our needs in the short term. There have been meetings with the

Aviation Museum, Clansman Rugby Club, Queen Mary Park Community League and Central Lions Senior Centre. The local church is too busy with their own members and is unavailable to us. We will consider storage of equipment and security of information, place to meet for monthly meetings, a variety of places for special events. The subcommittee has to meet to make suggestions and will report the findings to the future planning committee. A spin off from the meeting with Queen Mary Park Community League lead us to this joint meeting and sharing concerns and possible future events. It was suggested that we look at the small church near the “Hot Pot” as another alternative.

#### 4. Director reports

- a. President: A poster showing the permanent complete road closure of 105<sup>th</sup> street north of 111 Ave to 118st was passed around. Edmonton Federation of Community Leagues is having a Great Neighbour Race on April 27 as a fund raiser. The Slo-pitch league has opened their registration and has a deadline of March 31<sup>st</sup>, details at [esspa.ca](http://esspa.ca). There is an opportunity to learn about insurance from Foster Parks, a poster was passed around.
- b. Vice President: Ralph completed the paperwork for the permit for the street sign and paid the bill. He also applied for the grant for the Big Bin event in September. The CLO Grant is due on April 27 and Ralph needs the AGM and financial reports to complete it.
- c. Treasurer: Ralph expressed concern that the budget for gifts to board members when a new baby arrived had been exceeded and asked that approval be granted for the expense this one time. **Motion** made by Katherine, seconded by Ralph. Passed. A motion to accept the monthly financial report was made by Barb and seconded by Ryan. Passed.
- d. Secretary: the secretary was unavailable. Concern about the position of the survey on the website was expressed as it was hard to find. This will be taken to Angela, Serena Mah and Alison at “digital Rose” to see if it can be corrected. Ashley asked about a communications committee being set up to spread the load of distributing information in the community, generally considered a great idea which will need to be set up ready for the AGM.

- e. Membership –Barb reported that we had 2 new members from the open house. There are about 70 members at the moment.
- 5. Sign message: To be decided.
- 6. Neighbourhood Resource Coordinator – Report attached
- 7. New Business.
  - a. PRCL Vision and mission statement was discussed and several amendments were suggested and discussed. Kristy has recently had experience with mission and vision statements and will take this one away to analyse what we want to say and will come back to us with some suggestions.
  - b. May Day event plans need to be started. May 25<sup>th</sup> was set as the day. Pam, Ashley McDine and Brandy did this before and will be asked to do it again by Tony. The “Roots for trees” program from the city could be incorporated in the event.
  - c. The Bowling event had to be postponed because of the Winter Fun day move but setting up a new date will need to be discussed with the bowling facility and Denise. Tony will do that.

Next monthly meeting: April 9th, 2019.

Meeting Adjourned at 9:05 pm