

**Prince Rupert Monthly meeting  
Minutes**

**Tuesday April 23<sup>rd</sup> 2019, 7:00 pm  
Central Lions Senior Centre room 12**

Attendees:

Sandra L, Ralph D., Barb S, Dave and Ashley M, Angela S, Tyson V, Marilyn D, Anne C, Katya C,

1. Call to order: Ralph @ 7pm
2. Welcome to invited guests and community members
3. Approval of the agenda

M/S/C: Barb/Ashley

4. Minutes of the March 14<sup>th</sup> 2019 meeting
  - a. will review and approve these minutes at the next meeting
5. Matters arising from the minutes
  - a. Family Fun Day Report
    - i. 30 people with parents and kids
    - ii. Lots of tobogganing on the hill
    - iii. Information boards for the space development
    - iv. City equipment was used well
  - b. Future Program and facility development committee report + next steps
    - i. We have a draft summary of the "What we heard" report.
    - ii. Tyson asked EDA to expand on what they included in the report to more explicitly capture comments made at the open house.
    - iii. Brief overview of responses: 93 responses, 46% had youth in house, 95% were from homeowners, 53% been in community for more than 10 years, concept 1 was preferred by 71%, people are generally happy that something will be built on the site, improved lighting and safety were of significant importance, organized community activities and playground were the most important features requested
    - iv. We are happy with 93 respondents
    - v. Katya works for the city in construction projects and she would like to held out, but she doesn't want to step on anyone's toes. She will help manage funding and other aspects of city policies.
    - vi. Tyson is struggling to keep up with all of the commitments, so he's happy to share some of the work. He's happy to keep up with doing

the work in the process, but he would like someone else to help with project management and support with holding people accountable.

- vii. Katya is suggesting we create a pull plan (backwards plan to figure out what our deliverables are and how we can get them done). Items that need attention:
  - 1. Planning process
  - 2. Terms of reference refinement
  - 3. Project management
  - 4. Task assignment
- viii. Katya is interested in joining the committee
- ix. We need to look at the results of the survey, consolidate them, then send overview to the board.
- x. We agree with Tyson in that we need to make haste on the next parts of the project.
- xi. Tyson will set up a committee meeting to review the survey feedback and make recommendations from the board.
- c. Immediate space needs subcommittee report
  - i. We have been looking into where PRCL can find a home for meetings and other gatherings.
  - ii. We've looked into the Lion's, the church, airport, Queen Mary Park, rugby club
  - iii. The committee will provide a recommendation for which space is best for us. Tentatively, QMP and Lion's Centre are the front runners to provide office space and a place to store files.
  - iv. The Rugby Club is a good space for social events.
  - v. Ralph, Tony, and Katherine will report back next meeting.
- d. May Day event plans
  - i. Ashley & Angela will help and make a call out to extras for help if we need it
  - ii. 11 - 2 on May 25th
  - iii. Katherine Faulk (COE) mentioned a couple of caterers who will do picnic type of events. They will ask for a minimum amount of people then cook for the number of people who show up.
  - iv. COE is interested in joining our May Day event for Roots for Trees
  - v. The trick is that May Day is typically a come and go/chaotic event, so we will plan to have a separate event at the end of August or beginning of September.
- e. Bowling Night plans
  - i. Spots are almost filled.

- ii. Ashley and Matyx will usher
  - iii. Denise ordering pizza
  - iv. It is great if people show up 15 minutes early
- f. Blatchford update
  - i. April 10th meeting:
    - 1. 5 presales
    - 2. Construction started in the next two months
    - 3. Billboards will go up to advertise more
    - 4. Airport road is still the only access
    - 5. LRT will take 3 - 5 years.
    - 6. Blue hanger will be moved
    - 7. Hangar 11 ... still exploring options
    - 8. Townhouses: \$490 - \$600
    - 9. 16% for low income housing
    - 10. Stages 2 and 3 (maybe) next summer
    - 11. Tower stays
    - 12. Something artistic will be done to represent Blatchford/airplanes
    - 13. Reduce energy consumption as compared to other developments
    - 14. Requesting feedback from communities. We can send feedback through Marilyn.
- g. Traffic Concerns
  - i. There are speed reminder signs running both directions on 119 Street.
  - ii. Photo radar doesn't work there because there's no place to park.
- 6. Director reports:
  - a. President:
    - i. April 23: Tony attended a meeting with the police chief and Bev E.
    - ii. May 7: Risk Management learning for anyone interested (insurance company)
    - iii. May 15: Crime prevention workshop
    - iv. Livable streets Edmonton suggests reducing city core speed limits to 30 km/hour. They will present to City Council on April 24th.
      - 1. We support the neighbourhood speed limits reduced to 30; however, we would not like thoroughfares like 116 St. reduced that much.
    - v. Swimtime fees for September will come in soon. Outdoor pools are free in the summer
    - vi. Tony will be attending Ward 2 community leaders breakfast

- b. Vice President:
  - i. Sign is up without a city permit, so Ralph is working on that.
  - ii. We received a grant for the Big Bin Event on September 15th
  - iii. We have submitted our application for community league operating grant. (\$8000)
- c. Treasurer: Monthly financial report.
  - i. Attached
- d. Secretary: Communications comments
  - i. May Newsletter: submission
    - 1. Advertise May Day - including reminders to renew your membership
    - 2. Overview of land dev't process - Tyson
    - 3. Dave might do the May blog
    - 4. Call out for community images and images and interesting ideas for blog posts
    - 5. Information and reminders about roles and responsibilities for board positions (let's drum up some excitement before the meeting!)
- e. Membership –number of members
  - i. 66 paid members
  - ii. Barb will take care of membership at May Day
  - iii. Barb would like discontinue her commitment as membership coordinator
- 7. Sign message:
  - a.
- 8. Neighbourhood Resource Coordinator -
  - a. Report attached
- 9. New Business.
  - a. Annual General Meeting date
    - i. We need to do a better job at getting more people nominated
    - ii. Proposal is to schedule the meeting for June 2 @ 2:30.

Next monthly meeting: May 14th, 2019

Adjournment