

**Prince Rupert Community League Executive Meeting**  
**Wednesday, November 25th, 2020, 19:00 pm**  
**Google Meet online Meeting**

**Vision:**

*An inclusive, healthy, and thriving community where residents feel connected to one another and the land on which we live.*

**Mission:**

- *Facilitate and encourage diverse opportunities to connect.*
- *Maintain and nurture our urban environment.*
- *Foster a sense of safety within the community.*
- *Increase community involvement.*
- *Advocate for the community to other organizations and governments.*
- *Keep residents up to date with community-relevant information.*

**1. Call to order: 19:05**

**Present:** Kathy, Angela, Ashley, Cindy, Mel, Rajah, Ralph, Sandra, Sherry, Tony, Denise

**Regrets:**

**2. Welcome and thank yous:**

- a. Welcome to community members!
- b. Update:
  - i. Focus on community connections, community involvement, volunteers
  - ii. Transition to digital communication
    1. Flyers, meetings, etc.
  - iii. Acknowledgment of challenging times
  - iv. Tractor - great deal for community for grass (concerns regarding upkeep of tractor).
- c. Thankful to Board
- d. Ralph and Lyle Trytten: X-Country ski tracks
- e. Playground committee (Ashley Thorson, Ryan Lee, Ashley McDine, Tony Spencer, Katherine Pike) for completing our business case and continuing to work with the COE and produce required documentation)
- f. Cindy for being proactive and continuing to generate buzz for membership
- g. Carly Chen for updating our sign
- h. Stephanie for continuing our social planning and poster creation

**3. Approval of the agenda:** Motion to approve agenda by Ashley  
Seconded by Tony

**4. Approval of the Minutes from October meeting:** Motion to approve by Ralph  
Seconded by Ashley

**5. Treasurer's Report**

- a. Motion to approve Treasurer's Report by Ralph  
Seconded by Tony.  
All in favour.

- b. Thanks to Katherine for her 2.5 year run as our trusted treasurer. We are sad to see her leave the community. Not only did she ensure all of our numbers were aligning and adding up, she also provided fierce advice, kind energy, and consistent support of us and our events. If she wasn't able to make it, she definitely sent the rest of her family! Katherine, you will be missed deeply on our board and in our hearts.
- c. Shannon Biafore has agreed to take care of us until we can find a permanent treasurer/board member. Thanks to Shannon for stepping in!

#### **6. Kristy**

- a. Winter Active Funding - for Christmas cheer
- b. Community Snow Removal Grant
- c. CityWide Parking Ban - sign up for alerts and view interactive status map ([www.edmonton.ca/safetravels](http://www.edmonton.ca/safetravels))

#### **7. Playground update**

- a. Review of progress
  - i. PRCL survey results - used by the city to send out to contractors for tender.
- b. Next steps (What is required?) Motions to be approved.
- c. Motion to approve the remainder of current estimated amount (\$315,000.00) with the understanding that this is an appx value +- 15% and might change:  
Motion by Ashley  
Seconded by Rajah  
All in favour
- d. Agrees to support the submitting of the NPDP application from the city of Edmonton
- e. Motion to remove the chain link fence in its entirety for \$3,270.00 with plans of building a wooden fence (similar to existing) in a later phase by Ashley.  
Seconded by Rajah. All in favour.
- f. Motion to move forward with the custom community message tree in the current phase by Ashley. Seconded by Ralph with all in favour.

#### **8. Priority Planning- Creating connections**

- a. Priority Planning Subcommittee
  - i. Considering our focus on creating connections and increasing involvement and membership, I've invited our membership director, Cindy, Communications director, Rajah, and our Social Director, Stephanie to a long term planning meeting. The intent is to increase our effectiveness and efficiency with meeting our commitments re: priority planning.
- b. Volunteer list - Board to use to call upon volunteers. Needed now more than ever.
- c. Membership update - 2020/2021 - 67 members; more to come with flyer distribution and by word of mouth
- d. Events in progress: Year of giving, clothing drive and toy drive. Collections to be distributed to Hope Mission and Big Brother/Big Sister by December 20.
- e. Christmas events
  - i. Wine draw
  - ii. Christmas decor/lighting competition - planned for December 12, 2020

**9. Sign message** - Rajah to coordinate with Carly (sp)

- a. Year of Giving on one side
- b. Membership and Christmas items (Wine Survivor, PRCL Christmas Light Stroll on the other

**Next meeting:**      **Suggestion to Take December off** - no December meeting

**January 6th, 2021**

**Adjournment** 20:52