



General Membership Monthly Meeting

<https://www.princerupertcommunity.ca/>

Wednesday, April 12, 2023 @ 18:30

Central Lions – Room 12 and via Google Meet

Vision:

- An inclusive, healthy, and thriving community where residents feel connected to one another and the land on which we live.

Mission:

- Facilitate and encourage diverse opportunities to connect
 - Maintain and nurture our urban environment
 - Increase community involvement
 - Foster a sense of safety within the community
- Advocate for the community to other organizations and governments
- Keep residents up to date with community-relevant information

Land Acknowledgment:

We acknowledge that we are meeting on Treaty 6 Territory, a traditional meeting ground for many Indigenous peoples. The land on which this Community League is located has provided a home and traveling route to Indigenous peoples including the Cree, Blackfoot, Saulteaux, Métis and others, and we are privileged to be able to gather here today.

Present: Angela, Brent, Stephanie, Kathy, Shannon, Laurie, Anna, Cynthia, Sandra, Roy, Barrie, Marilyn, Mel, Curtis and Cindy
Regrets: Lyle

1. Call to order: 18:36
2. Approval of the agenda with addition of Hall Committee update.
Motion to Approve by Curtis and seconded by Roy.
3. Approval of the Minutes
Motion to approve by Stephanie and seconded by Marilyn.
4. Review Action Items
 - a. Policy/Procedure for referencing what Communications can/will/should take on by requests of Community league members.
Anna – will come up with a few ideas and Board to discuss as a whole.
 - b. Approach to investments (policy/procedure for moving forward), GIC and GST rebates.
Shannon – staying as safe as possible is best moving forward for the Community League
Roy to team-up with Shannon to help create a policy/strategy for investing.
Research GST rebate timeline.

1	Action	Mission	Priority	Lead	Status	Notes	Outcome
2	Draft possibilities for Social Media	Info sharing	PRCL Story/Brand	Anna	Started	Doing research, planning meeting Met with Steph, have access to platforms, have to form a plan	
3	Set social dates in calendar and draft budget outline	Community Involvement	Engagement	Stephanie	On schedule	Just need solidify dates and budget with social committee.	
18	Clarify Signing authority	Connections	Operations	Shannon	On hold		
21	Temporary park sign needs to be have permit renewed		Operations	Angela	On schedule	Application sent in, permit should be with us shortly.	
22	Review and/or craft policy on Communications - what will PRCL communicate and what we won't	Info sharing	Operations	Anna	Started		
23	Review and/or craft policy on Investments - what our approach should be re: bank accounts, GIC, or mutual fund/other investments	Advocacy	Operations	Shannon	On schedule	GICs are up in June, investing - we should be safe, planning	Roy to do some research re: investments to share with Shannon
24	Look into GST Rebates	Info sharing	Operations	Shannon	Not begun	Shannon to ask Katherine plan for GST rebates	



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5. NRC Updates – [Abbas](#)
 - a. Here to do more listening to the Board this go.
 - b. See report on [PRCL website](#) with the following highlights:
 - i. Events Equipment Rental
 - ii. Food Truck Webinar
 - iii. Community Cleanup – [PRCL](#) is scheduled.
 - iv. Grants
 1. Festival and Events Micro Grant
 2. Community Mural Grant
6. Director updates:
 - a. President's Report – Angela
 - i. Going to Casino Night – hopefully others can join.
 - ii. Planning for AGM
 1. Currently booked at Central Lions but we can book Rugby Club
 2. Tentatively booked for Wednesday, June 14, 2023 (18:30 to 21:00)
 - iii. Will be looking for new Treasurer, Vice President and President.
 1. Will follow-up with EFCL regarding not filling Board positions.
 - b. Vice President's Report – Lyle
 - i. No report
 - c. Civics – Marilyn
 - i. Attended March 28 meeting for [Zoning Bylaw](#) meeting.
 1. Draft bylaw survey opens for feedback from May 1 to May 31 available online.
 2. Final bylaw to go to Urban Planning June 20, 2023
 3. Proposed is a new small scale residential zone (RS)
 - a. Applies to redeveloping (mature) areas
 - b. Combines multiple existing small-scale residential zones into a single zone
 - c. Provides more housing choices
 - d. Enables new businesses in key locations to provide services closer to where people live
 - e. A maximum building height of 10.5 m
 - ii. Crematorium
 1. Draft bylaw to include a minimum distance of 300m from residential, daycare and schools.
 - iii. Subscribe to the [Building Edmonton newsletter](#) to stay up to date on City projects.
 - d. Treasurer's Report – Shannon "retiring from position" for next year.
 - i. February report and Bank statement
 1. Casino funds deposited.
 2. Reimbursement for damaged sign (Invoice #1)
 - ii. March report and Bank
 1. AGLC requesting more documentation with respect to Casino Funds.
 2. About \$475,000.00 in bank:
 - a. Casino – \$182,000.00
 - b. General – \$292,000.00
 - iii. Are Casino funds set aside for new development? Not yet decided.
 1. Inquiring with Tony to see if we allocated Casino funds.
 - iv. Servus was highly involved in Community events.
 1. What other benefits to using Servus Bank
 - e. Membership Update – Cindy



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- i. May membership campaign
 - 1. Look for an old tablet or purchase one.
 - a. Check communications budget to see if a tablet fits in budget.
 - 2. Door knocking to get more members
- ii. Membership discounts – bookings/paint stores/
 - 1. Compile a list of places that offer discounts.
 - 2. Researching other options
- iii. Targeted Membership presentation at AGM
 - 1. Cost/Benefits
- f. Communications – Anna
 - i. Notifications/reminders
 - 1. Social Events
 - 2. Spring Clean-up
 - 3. Garden
 - ii. Website rework – still work in progress.
 - 1. Added additional tabs to website with content.
- g. Garden update – Sandra/Cindy
 - i. Pre-meeting April 13, 2023
 - ii. Trees to be delivered in June.
 - iii. Looking for a solution for saving water/installation of eaves to catch water.
 - iv. Kathy to send Garden minutes to Board.
- h. Social Committee Update – Stephanie
 - i. Casino Night – with Queen Mary Park
 - 1. About 22 from PRCL
 - 2. Discuss options for “beverages”
 - a. Drink tickets and pay for the remainder
 - ii. May Day – May 28, 2023
 - 1. Options – discuss with Abbas
 - 2. Live musicians (String Quartet)
 - 3. Garden Lunch/Tea
 - 4. DJ again?
 - 5. Hotdogs/Pop/Treat with tickets/membership
 - iii. Spring Clean-up
 - 1. [Pick your location!](#)
 - iv. Possibly reach out to Servus for sponsoring events
 - v. Garden Event
- i. Sports Director – Mo
 - i. Friday Sport event in March had about 15
 - ii. April sport event on April 13, 2023
 - iii. Outdoor events to be announced soon.
- j. Ways and Means – Tony
 - i. No update
- k. Secretary – Kathy
 - i. Purchased a home within the Community - yay
- l. Program and Facility Development – Curtis
 - i. Community “Hall” – new approach
 - ii. Started going through Google Drive to compile all information.
 - 1. Terms of Reference (TOR) was provided and said we should start over
 - 2. Committee members decided to keep moving forward and created a new TOR.



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3. Proposal submitted – no harm done.
 - a. We would like a community center to be built. Committee wants to move forward.
- iii. PRCL – needs a home for items stored around the community.
 1. Stick with facts.
 2. Community voted to move forward with recommendations.
 - a. These recommendations were not in most up to date TOR
 3. We need to follow the City of Edmonton (COE) process from Business Case – “Why is this important for the Community”/Strategy/Concept to Development.
 - a. Abbas - Community validation – important: Look at relevant past documents and cut and paste.
 - i. “What are we going to do after the build?”
 - ii. Land was purchased with the expectation that a structure would be built. COE is “yes”.
 - iii. Brenda Smith is willing to meet with the Committee/Board to discuss
 - iv. We need funds to be allocated to a “build”.
 - v. Angela - TOR is only thing that the Board has discussed. Committee is free to move forward with decisions/options.
 1. What is it that the Committee would like? Add/create a new TOR.
 - vi. PRCL Board needs to approve the new TOR and let’s move forward!
 - vii. Action Item: Date to review new TOR by April 19th end of day.
7. Adjournment – Motion to adjourn by Stephanie at 20:30