



**Prince Rupert  
Community League**

# Annual General Meeting

Wednesday, June 12, 2024

Central Lions Senior Recreation Centre Room #4

***Vision:***

*An inclusive, healthy, and thriving community where residents feel connected to one another and the land on which we live.*

***Mission:***

- Facilitate and encourage diverse opportunities to connect
- Maintain and nurture our urban environment
- Increase community involvement
- Foster a sense of safety within the community
- Advocate for the community to other organizations and governments
- Keep residents up to date with community-relevant information

***Land Acknowledgment:***

*We acknowledge that we are meeting on Treaty 6 Territory, a traditional meeting ground for many Indigenous peoples. The land on which this Community League is located has provided a home and traveling route to Indigenous peoples including the Cree, Blackfoot, Saulteaux, Métis and others, and we are privileged to be able to gather here today.*

**Present:** Anna, Sandra, Laurie, Cindy, Selena (Guest), Tony, Ralph, John M., Andrei, Gabriela Sosa, Bruce, Mel, Barbara, Barrie, Roy, Heather

**Regrets:** Battista, Cynthia, Brent, Marilyn

1. Call to Order: Anna @ 18:30
2. Approval of the Agenda  
**Motion to approve by Roy and seconded Mel**  
**All in favour**
3. Approval of AGM 2023 Minutes  
**Motion to approve by Roy and seconded by Cindy**  
**All in favour**
4. [Alberta Capital Airshed Presentation](#) – Selena (Engagement Coordinator)
  - a. A not for profit, multi-stakeholder organization that monitors, reports, evaluates and educates on air quality.
  - b. Primary role is to gather information from air quality monitoring data ensuring all stakeholders, including the public, have access to this important information.
  - c. 88% of population lives within an Airshed region
  - d. Capital region extends up to Athabasca region
    - i. Majority is focused around Capital region
    - ii. St. Albert and remainder around Edmonton
  - e. Monitoring methods



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- f. Data is used to calculate air quality health index (AQHI) (1 to 10+)
- g. Live data
  - i. Used to produce annual reports
  - ii. Interactive monthly data
- h. Education and outreach program
  - i. Community events to showcase
  - ii. Free educational resources on website
- i. Annual reports are supplied to the community
- j. Webinars
- k. Will be Hosting Clean air forum this Fall
  - i. Details to follow
  - ii. November 13 in Strathcona County
- l. Follow at YEGAirshed on social media
- m. Sign up for monthly newsletters at [www.capitalairshed.ca](http://www.capitalairshed.ca)
- n. Thank you to PRCL for awareness and involvement
  - i. Received Clean Air Award 2023
  - ii. Host a PurpleAir microsensor with data available through the PRCL website.
- o. What is a Microsensor
  - i. Size of softball
  - ii. Provides localized air quality data that is affordable, easy to use and data is publicly available
  - iii. Laser particle counter that measures fine particles commonly associated with wildfire smoke.
- p. Alberta notes:
  - i. Wildfire smoke was the reason for the high AQHI readings in 2023.
  - ii. There were 299 smoke hours in 2023.

## Questions Session:

Question 1 – Is there data from the Hangar 11 fire?

*Unsure but provide an email and Selena will get back to you for data.*

Question 2 – Do the microsensors measure nitrogen?

*The microsensors do not but the big stations, yes.*

Question 3 – Do we have to apply for the monitoring every year?

*No but the microsensors have a lifespan that will be replaced if/when it fails.*

Question 4 – Clean Air Day, what does that entail?

*This is a national event that different communities have events for that we attend. We love attending community events.*

Question 5 – How do you know when the microprocessor dies?

*Stats on the device itself shows on our site.*

Question 6 – Does IQ Air connect?

*Unsure where the data for IQ Air comes from.*

## 5. PRCL Board Presentation

- a. Review of what the Community does throughout the year
- b. Volunteers –



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- i. Over 60 volunteers contributed to over 500 hours at events and functions.
    - ii. These events and volunteers help build community and bring people together.
  - c. Social Activity highlights –
    - i. May Day 10<sup>th</sup> Anniversary
    - ii. Saturday morning walks
    - iii. Movie Night – another to keep an eye out at the end of August
    - iv. Winter Fest Dinner
    - v. Family Fun Day
    - vi. Capital City Clean-up
    - vii. Flowers in the Park
    - And many more!
  - d. Membership –
    - i. Door knocking campaign
    - ii. PRCL website information updated
    - iii. Thank you to Cindy for getting new membership platform
    - iv. 169 members at 2023 AGM
    - v. We are now up to 262 members as of June 2024 AGM!
  - e. Committees –
    - i. Civics
    - ii. Garden
    - iii. Program and Facility Development
    - iv. Bylaw
    - v. Fundraising (NEW and need members)
  - f. Grant Funding
    - i. Helps bring community members together which in turn supports a safer, stronger & more connected neighbourhood.
    - ii. Grants received Sept. 2022 to Aug. 2023 ~ \$7,800.00
    - iii. Grants received Sept. 2023 to Aug. 2024 ~ \$40,000.00
      - 1. CLOG
      - 2. Big Bin
      - 3. Crossroads x 2
      - 4. COE Fall/Winter/Summer – Neighbourhood Dev.
      - 5. CLIP Grant
  - g. Casino Fundraising
    - i. November 2022 earned the Community ~ \$75,500.00
    - ii. August 2024 – Coming up on the 7<sup>th</sup> and 8<sup>th</sup> will earn roughly \$75,000.00
    - iii. Casinos helped fund the new playground and will help with the future PRCL Hall
  - h. Program and Facility Development
    - i. Formed in March 2023
    - ii. City approved the Business Plan in February 2024 and the Concept phase is with the City currently.
    - iii. HCMA Architect Firm hired



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- iv. Tripartite agreement is in the works to be amended away from the Airway Park to the land adjacent to the Playground.
  - v. Concept design plans coming this summer.
  - vi. Funding for the new Hall includes the following and more:
    - 1. 2024 Casino (50%)
    - 2. CLIP Grant
    - 3. Allocated League funds
    - 4. CFEP (Provincial funding)
    - 5. Fundraising Committee
  - vii. Construction to commence hopefully by Spring of 2026
  - i. Civics
    - i. This year saw 3 rezoning applications and 4 redevelopment permits.
    - ii. Zoning Bylaw renewal passed by City Council on October 23, 2023 became effective January 1, 2024.
    - iii. District Planning Public Hearing resumes June 25, 2024.
  - j. Rupert's Roots
    - i. 25 gardeners in 2022 and has grown to 41 gardeners.
    - ii. Total fees collected this year: \$930.00
  - k. Neighbourhood Watch (ENW)
    - i. Laurie is the ENW Liaison
    - ii. Stay tune for Block parties and signage programs.
6. Financial Review 2023
- a. Thank you to Cindy and Katherine (bookkeeper)!
  - b. Victor D. and Gabriela S. for completing the review
  - c. 2023 Financials
  - d. Thanks to Roy for completing the bi-annual audit to ensure we were all up to date
- Motion to accept the audited 2023 financial statements by Sandra and seconded by Barrie.  
All in favour.**
7. Draft Bylaws - Bylaw amendment proposal
- a. Thanks to Bylaw Committee and Sandra Johnson from EFCL
  - b. Last reviewed in 2014
  - c. September 2023 Board meeting prompted review
  - d. EFCL provided
  - e. Met 5 times over the year prior to presenting to the EFCL for final review
  - f. Summary of changes:
    - i. Membership types have been defined
      - 1. How to become a member
      - 2. Must live within boundaries
      - 3. Honorary life membership
    - ii. Meetings: AGM, Special Meetings. Meeting types and definitions have been more clearly explained



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- iii. Duties – Election of Board Members
  - 1. Voted
  - 2. Elections Uncontested shall be lumped together
  - 3. Positions for 2 years instead of each year and no more than 3 terms (6 years) but can be voted in etc. etc.
  - 4. Duties of the four officers and expectations for all board members have been modified and clarified
  - 5. Duties of the four officers and expectations for all board members have been modified and clarified
- iv. Voting changes - The voting rights of general membership have been amended to reflect current best practices
- v. Quorum 2/3 of Executive/Directors
- vi. Committees
- vii. Financial Processes
- viii. Dispute resolution has been provided
  - 1. Conflicts within society
  - 2. League and Directors/members
- ix. New AGM date to align with fiscal and so another AGM will be held in October

**Motion to accept the proposed bylaws by Andrei and seconded by Anna.**

*Discussion.*

- Suggestion in the future to mark the changes between versions of the bylaw.
  - o Changing rules regarding voting should have been clearer.
    - PRCL is/was the only Community League in Edmonton to have bylaws where membership can vote
    - 10-30 members can ask to have a special meeting if they don't agree with a major motion.
- New member appreciated the work around the new bylaws and that in reading the draft online mentioned that they are well written and clear
- Bylaws are made for Board Members current and future to keep best practices

**Voting:**

Against - 0

All in favour - 11

Those who abstain – 2

**Motion passed**

**8. Special Thanks - Volunteering and Commitment**

Thank you and huge recognition to Tony and Barbara Spencer for all the countless hours and contributions to the PRCL Community!!

**9. 2024/2025 Goals – HAVE FUN!**



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- a. Plan to host more spontaneous, low-cost activities (mega snowfall=tobogganing, windy day= kite flying)
- b. Continue with the goal of communicating save the dates for events
- c. Member engagement
- d. Apply for Grants
- e. Continue engagement and planning for NEW PRCL Hall!
- f. Fundraising for new Hall

10. Nominations and Elections for 2024/2025 Board: Presented by Tony S.

*See following table for nominations and Elected Board Members.*

Role	Nominations	Will Stand	Elected by Acclamation	Elected
President	Anna V.	Yes	<b>Anna Vrbanc-McRae</b>	-
Vice President	Andrei	Yes	-	<b>Andrei</b>
Secretary	Kathy B.	Yes	<b>Kathy Banjavcic</b>	-
Treasurer	Cindy	Yes	<b>Cindy Langlois</b>	-
Membership Director	Gabriela Sosa	Yes	-	<b>Gabriela Sosa</b>
Social Director	Laurie McRae	Yes	<b>Laurie McRae</b>	-
Communications Director	Vacant	-	-	Vacant
Sports Director	Vacant	-	-	Vacant
Casino Director	Sandra	Yes	<b>Sandra</b>	-
Ways and Means Director	Vacant	-	-	Vacant
Director at Large	Brent	Yes	<b>Brent</b>	-
	Bruce	Yes	-	<b>Bruce</b>
Civics Director	Marilyn D.	Yes	-	<b>Marilyn Dumkee</b>

11. Call for adjournment: **Motion to adjourn meeting at 20:28 by Kathy and seconded by Anna All in favour.**